

TABLE 1
STANDARD BIDDING AND CONSTRUCTION DOCUMENTS
JANUARY 2009

Number	Title	Available Format	Instructions to Designer	Comments
DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS				
00 01 01	Project Title Page	None	Create.	May include Designer's seal and signature.
00 01 07	Seals Page	None	May create.	Not required if Designer's seal and signature on Title Page.
00 01 10	Table of Contents	None	Create.	
00 01 15	List of Drawings	None	Create.	
00 01 20	List of Schedules	None	Create.	
00 11 16	Invitation to Bid (Example)	.pdf	Use in form provided by Owner.	Prepared by Owner and emailed to Designer.
00 21 13	Instructions to Bidders	.pdf	Use.	
00 30 00	Information Available to Bidders	.doc	Edit and use when applicable.	Use as described in document when applicable.
00 41 13	Bid Form	.doc	Edit and use.	Include edited form in Project Manual and provide to Bidders.
00 52 13	Agreement	.doc	Use. Edit for contracting.	Include in Project Manual. Edit for contracting.
00 55 00	Notice to Proceed	.doc	Edit and use separate from Project Manual.	Edit and transmit to Contractor only after Owner authorization.
00 61 13	Contract Bond	.doc	Edit and use.	Edit project name and SBC No. Electronic form may be forwarded to Contractor.
00 61 43	Three Year Roof Bond	.doc	Edit and use when applicable.	Edit project name and SBC No. Electronic form may be forwarded to Contractor.

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TABLE 1, continued

Number	Title	Available Format	Instructions to Designer	Comments
00 72 13	General Conditions	.pdf	Use.	
00 73 43	Wage Determination (Example)	.pdf	Use in form provided by Owner.	Obtained by Owner and emailed to Designer.
DIVISION 01 – GENERAL REQUIREMENTS				
01 11 00	Summary	.doc	Edit and use.	Review edits with Owner.
01 21 13	Lump Sum Allowances	.doc	Edit and use when applicable.	The use of Lump Sum Allowances requires Owner written approval
01 22 13	Unit Prices	.doc	Edit and use when applicable.	The use of Unit Prices requires Owner written approval.
01 23 00	Alternates	.doc	Edit and use when applicable.	The use of Alternates requires Owner written approval.
01 26 20	Weather Delays	.pdf	Use.	
01 26 43	Amendment	.doc	Edit and use separate from Project Manual.	Edit and transmit to Contractor only after Owner authorization.
01 26 46	Construction Change Directive	.doc	Edit and use separate from Project Manual.	Edit and transmit to Contractor only after Owner authorization.
01 26 50	Forms for Itemization Summary	.pdf	Use.	
01 26 63	Change Order	.doc	Edit and use separate from Project Manual.	Edit and transmit to Contractor only after Owner authorization.
01 29 73	Schedule of Values	.pdf	Use.	
01 29 76	Payment Procedures	.pdf	Use.	
01 29 76.1	Reconciliation Form SDR-1	.pdf	Use.	

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TABLE 1, continued

Number	Title	Available Format	Instructions to Designer	Comments
01 29 76.2	Application for Withdrawal of Retainage Form UT T-2	.pdf	Use.	
01 29 76.3	Request for Release of Securities Form UT T-5	.pdf	Use.	
01 29 76.5	Payment Procedures for Stored Materials	.pdf	Use.	
01 29 76.9	General Contractor's Affidavit	.pdf	Use.	
01 29 76.13	Personnel Used in Contract Performance	.pdf	Use.	
01 30 00	Administrative Requirements	.pdf	Use.	
01 31 19	Project Meetings	.pdf	Use.	
01 32 00	Construction Progress Documentation	.pdf	Use.	
01 41 15	Basic Regulatory Requirements	.pdf	Use.	
01 45 00	Quality Control	.pdf	Use.	
01 50 00	Temporary Facilities and Controls	.pdf	Use.	
01 60 00	Product Requirements	.pdf	Use.	
01 62 32	Substitution Request Form	.pdf	Use.	Use or use Designer-provided equal.
01 74 00	Cleaning and Waste Management	.pdf	Use.	
01 77 70	Closeout Procedures	.pdf	Use.	
01 78 36	Roofing System Warranty	.pdf	Use.	
01 78 88	Report of Subcontractors and Suppliers	.pdf	Use.	
01 91 13	Commissioning	.pdf	Use.	

END OF TABLE**TABLE 1**
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