

RFP ATTACHMENT 3

For a Construction Manager/General Contractor for the
Energy and Environmental Science Research Building (Ellington)
UT Institute of Agriculture
SBC No. 540/001-04-2013

TECHNICAL PROPOSAL

SECTION A: MANDATORY REQUIREMENTS

PROPOSER NAME:

Proposal Page Number By Proposer	MANDATORY REQUIREMENTS	Evaluation By Owner
	A.1 Describe your firm's form of business (i.e., individual, sole proprietor, corporation, non-profit corporation, partnership, limited liability company) and the name of the U.S. state in which it is established.	(Pass or Fail)
	A.2 Provide a statement of whether there have been any mergers, acquisitions, or sales of your firm within the last five years, and if so, an explanation providing relevant details.	(Pass or Fail)
	A.3 Provide a statement that discloses any pending litigation against your firm; and if such litigation exists, an attached opinion of counsel as to whether the pending litigation will impair your firm's performance in a contract under this RFP.	(Pass or Fail)
	A.4 Provide a statement of whether, in the last ten years, your firm has filed (or had filed against it) any bankruptcy or insolvency proceeding , whether voluntary or involuntary, or undergone the appointment of a receiver, trustee, or assignee for the benefit of creditors, and if so, an explanation providing relevant details.	(Pass or Fail)
	A.5 Identify your firm's contact person regarding the proposal with mailing address, telephone number, and e-mail address.	(Pass or Fail)
	A.6 Provide a statement of whether the Construction Manager, its consultants or any individual who shall perform work under this contract has a possible conflict of interest (e.g. employment by the State of Tennessee) and , if so, the nature of that conflict.	(Pass or Fail)

SECTION B: QUALIFICATIONS AND EXPERIENCE

PROPOSER NAME:

Proposal Page Number By Proposer	QUALIFICATIONS AND EXPERIENCE
	B.1 Briefly state your firm’s credentials to deliver the required services. Include your firm’s license information, number of employees, type of client base, and location of offices. Include awards or honors earned from industry organizations and publications.
	B.2 List contracts with the Owner and the State of Tennessee including current contracts and contracts completed within the previous five years.
	B.3 List current projects on which your firm is presently committed, or will be committed, with client name, dollar amount, the start and completion dates, and the services being provided (e.g., Construction Manager, General Contractor, etc.).
	B.4 Provide summary information for each of no more than five projects of similar type, scope, and complexity that have been constructed within the past 10 years or are being constructed by your firm and describe the services provided. Format information as shown after this section.
	B.5 List your firm’s management, supervisory, technical professional personnel, and consultants that will be assigned to the project and their time commitment in (a) the pre-construction phase and (b) the construction phase. Provide one page résumés of key personnel with title/position, education, professional license or registration, general employment history, and experience with this type of project. Key personnel shall include at a minimum the project manager(s), superintendent(s), and pre-construction phase cost estimator. Provide relevant references names with contact information (email and phone number) for the project manager(s). Identify the decision-maker for the CM/GC in each phase. <i>NOTE: The Owner will apply the requirements of General Conditions Section 3.9.1 to the key personnel, requiring such personnel be designated in writing prior to CSA award and requiring that the Contractor shall not change personnel designated without consent of Owner.</i>
	B.6 Provide a table identifying personnel named in B.5 that were assigned to projects named in B.4 and their job titles for that project.
	Technical Proposal Points (Maximum = 60)

QUALIFICATIONS AND EXPERIENCE INFORMATION

Information and format required for Qualifications and Experience Criteria B.4.

PROPOSER NAME:

Project Information:

Project:	Construction Cost:
Client:	Sq. Ft New, Renov:
Location:	Start-Completion Dates:
CM/GC Contingency (if any), initial amount / amount returned:	
Commissioning Agent Used? (Yes/No):	Sustainability Criteria (if used):
Client Representative:	Contact Info (phone / email):
Architect:	Contact Info (phone / email):
Project Executive:	Superintendent:
Project Manager:	Other (optional):
Plumbing Sub:	Contact Info:
HVAC Sub:	Contact Info:
Electrical Sub:	Contact Info:
Masonry Sub:	Contact Info:
Roofing Sub:	Contact Info:

Summary of scope and services provided:

Summary should include:

- *Extent of Services provided*
- *Reference by an Owner representative*
- *Photographs*
- *Identify Key Project Components*
 - *Office*
 - *Classrooms / Lecture Halls*
 - *Laboratories*
 - *Flexible Laboratory Space*
 - *General Laboratory Space*
 - *Collaboration Spaces*
 - *Technology Integrated Spaces*
 - *Demolition*

SECTION C: TECHNICAL APPROACH

PROPOSER NAME:

Proposal Page Number By Proposer	TECHNICAL APPROACH
	<p>C.1 Approach: Provide a statement indicating how your firm will deliver the pre-construction and construction management services required by this RFP. Include a project organizational chart designating the lines of authority. Discuss the roles and decision-making authority of each person on your team and specific experience each has with pre-construction services, constructability issues, and value engineering.</p>
	<p>C.2 Pre-construction management methods: Describe the methods to be used for the following services for this project.</p> <ul style="list-style-type: none"> a. schedule development including information on how your company intends to meet the schedule provided in the facility program b. cost model development c. construction feasibility analysis d. value analysis e. subcontractor qualification process including information to be requested from potential subcontractors. d. subcontractor bonding requirements including if subguard insurance is used and if so, include the typical percentage of cost.
	<p>C.3 Construction management methods: Describe the methods to be used for the following services for this project.</p> <ul style="list-style-type: none"> a. tracking and reporting construction scope, schedule, and accounting information including contingency amount reporting. b. quality control program for construction. c. safety program for construction. d. construction documentation including use of BIM or other technology for documents provided to the owner.
	<p>C.4 Describe your firm’s experience with implementing criteria for sustainable design and construction such as State of Tennessee Sustainable Design Guidelines, Tennessee High Performance Building Requirements, LEED, Green Globes, or Energy Star.</p>
	<p>C.5 Describe your firm’s diversity participation as follows:</p> <ul style="list-style-type: none"> 1) A description of the Proposer’s existing programs and procedures designed to encourage and foster commerce with business enterprises owned by minorities, women, persons with a disability and small business enterprises. 2) A listing of the Proposer’s current contracts with business enterprises owned by minorities, women, persons with a disability and small business enterprises. 3) An estimate of the level of participation by business enterprises owned by minorities, women, persons with a disability and small business enterprises in a contract awarded to the Proposer pursuant to this RFP. 4) The percent of the Proposer’s current employees listed by gender, noting ethnicity and disability.
	<p>Section C Total Score (Maximum = 40 points)</p>

END OF TECHNICAL PROPOSAL