

TABLE 1
STANDARD BIDDING AND CONSTRUCTION DOCUMENTS

Number	Title	Available Format	Instructions to Designer	Comments
DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS				
00 01 01	Project Title Page	None	Create.	May include Designer’s seal and signature.
00 01 07	Seals Page	None	May create.	Not required if Designer’s seal and signature on Title Page.
00 01 10	Table of Contents	None	Create.	
00 01 15	List of Drawings	None	Create.	
00 01 20	List of Schedules	None	Create.	
00 11 16	Invitation to Bid (Example)	.pdf	Use in form provided by Owner.	Prepared by Owner and emailed to Designer.
00 21 13	Instructions to Bidders	.pdf	Use.	
00 30 00	Information Available to Bidders	.doc	Edit and use when applicable.	Use as described in document when applicable.
00 41 13	Bid Form	.doc	Edit and use.	Include edited form in Project Manual and provide to Bidders.
00 52 13	Agreement	.doc	Use. Edit for contracting.	Include “blank” in Project Manual. Edit for contracting.
00 55 00	Notice to Proceed	.doc	Edit and use separate from Project Manual.	Do NOT include in Project Manual. Edit and transmit to Contractor only after Owner authorization.
00 61 13	Contract Bond	.doc	Edit and use.	Edit project name and SBC No. Electronic form may be forwarded to Contractor.
00 61 43	Three Year Roof Bond	.doc	Edit and use when applicable.	Edit project name and SBC No. Electronic form may be forwarded to Contractor.
0 72 13	General Conditions	.pdf	Use.	
00 72 13.1	Supplementary Conditions – Regarding Tennessee State Wage Rate Requirements	.pdf	Use.	

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00 72 13.2	Supplementary Conditions – Demolition Requirements	.pdf	Use only on demolition projects	The use of the Demolition Requirements requires Owner written approval
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DIVISION 01 – GENERAL REQUIREMENTS				
Number	Title	Available Format	Instructions to Designer	Comments
01 11 00	Summary	.doc	Edit and use.	Review edits with Owner.
01 22 13	Unit Prices	.doc	Edit and use when applicable.	The use of Unit Prices requires Owner written approval.
01 23 00	Alternates	.doc	Edit and use when applicable.	The use of Alternates requires Owner written approval.
01 26 20	Weather Delays	.pdf	Use.	
01 26 50	Forms for Itemization Summary	.pdf	Use.	
01 29 73	Schedule of Values	.pdf	Use.	
01 29 76	Payment Procedures	.pdf	Use.	
01 29 76.1	Reconciliation Form SDR-1	.pdf	Use.	
01 29 76.2	Application for Deposit of Retainage Form UT T-2	.pdf	Use.	
01 29 76.3	Request for Release of Securities Form UT T-5	.pdf	Use.	
01 29 76.5	Payments for Stored Materials	.pdf	Use.	
01 29 76.9	General Contractor's Affidavit	.pdf	Use.	
01 29 76.13	Attestation, Personnel Used in Contract Performance	.pdf	Use	
01 30 00	Administrative Requirements	.pdf	Use.	
01 31 19	Project Meetings	.pdf	Use.	
01 32 00	Construction Progress	.pdf	Use.	

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	Documentation			
01 41 15	Basic Regulatory Requirements	.pdf	Use.	
01 45 00	Quality Control	.pdf	Use.	
01 50 00	Temporary Facilities and Controls	.pdf	Use.	
01 60 00	Product Requirements	.pdf	Use.	
01 62 32	Substitution Request Form	.pdf	Use.	Use or use Designer-provided equal.
01 74 00	Cleaning and Waste Management	.pdf	Use.	
01 77 70	Closeout Procedures	.pdf	Use.	
01 78 36	Roofing System Warranty	.pdf	Use.	
01 78 88	Report of Subcontractors and Suppliers	.pdf	Use.	
01 81 13.1	Sustainable Design Requirements	.doc	Edit and use.	Use this section if the project is under the SDG Guidelines
01 81 13.2	Sustainable Design Requirements	.doc	Edit and use	Use this section if the project is under the HPBr Guidelines
01 91 13	Commissioning	.pdf	Use.	

END OF TABLE

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